

**Title:** Millwright/Industrial Mechanic

**Reports to:** Maintenance Supervisor

**Position Summary:** Full-time position responsible for maintaining, troubleshooting, and repairing equipment used in the facility for the daily production of our products. The Millwright/Industrial Mechanic will contribute to the preventative maintenance program as well as ensure safe plant operations and a safe working environment for all employees.

**Major Responsibilities of this position include, but are not limited to the following:**

- Perform routine inspections, maintenance, and repairs on industrial machinery, including CNC equipment, pumps, compressors, electric motors, VFDs, and other manufacturing systems.
- Diagnose and resolve mechanical issues efficiently to reduce production downtime.
- Cleaning, lubricating and performing other routine maintenance work on equipment.
- Align machines and equipment during installation, using hoists, jacks, squares, and micrometers.
- Adhere to all workplace safety regulations and ensure machinery is operating safely. Implement and follow Lockout/Tagout (LOTO) procedures as required.
- Maintain accurate records of maintenance activities, including work orders and parts inventory.
- Work closely with production, engineering, and quality to resolve issues and improve processes.
- Perform basic welding and fabrication to repair or modify equipment as needed.
- Recommend and implement improvements to enhance equipment reliability and productivity.
- Internally train production team members on equipment safety.
- Safely operate powered mobile equipment including forklift, hoist, scissor lift, and pallet jack.
- Assist with building maintenance.
- Perform other related projects and duties as assigned.

**Skills & Qualifications:**

- Ongoing or recent completion of Millwright or Industrial Mechanic Pre-Apprenticeship Program. Red Seal Certification is an asset.
- 3–5 years of experience in a manufacturing or industrial environment.
- Strong mechanical aptitude with knowledge of hydraulics, pneumatics, vacuum systems.
- Demonstrated ability to read and interpret blueprints, schematics, drawings, and specifications.
- Experience with computerized maintenance management systems.
- Knowledge of lean manufacturing principles and continuous improvement practices.
- Motivated self-starter with high level of initiative, results driven, and sound judgement.
- Strong time management skills and ability to manage multiple priorities in a fast-paced environment.
- Knowledge of basic electrical, electronic and controls concepts.
- Forklift operation experience/license is an asset.

**Work Conditions:**

- Use of PPE, including safety glasses, steel toed shoes, hearing protection, and respirator mask.
- Have no restrictions that would limit the ability to work with heavy equipment and operating forklifts.
- Ability to independently lift up to 50lbs as well as stand, bend, reach for extended periods of time.
- Exposure to chemicals, chemical dust, and vapor. Noisy, dusty, and frequently warm environment.